



Mongolia

Vacancy Announcement

The United Nations Development Programme (UNDP) in Mongolia announces the following **four** vacancies for short term consultants:

To assist in improving Government coordination for Emergency Response and Early Recovery phase of Dzud in Mongolia:

1. National Expert for Recovery Policy and Planning
2. National Expert for Advocacy and Communication
3. National Information Technology Expert

To support the Resident Coordinator's Office of the United Nations in Mongolia:

1. Disaster Coordination Expert

Duration of the assignment: 6 months

The detailed Terms of Reference is available at UNDP Mongolia website <http://www.undp.mn> and the UN House Reception desk.

If you meet the qualifications of the announced vacancies, please submit the following documents in a sealed envelope indicating the post for which you are applying by the deadline of **17pm, 15 March 2010**:

- **An application cover letter**
- **UNDP Personal History Form P11 (available at the UNDP website and the UN House Reception desk)**
- **Copies of University diplomas**
- **Proposed lump sum consultancy fee**

Only short-listed candidates will be contacted. The submitted documents will not be returned to the applicants. When submitting your application, please register it with the Receptionist. Consultancy vacancy is advertised for Mongolian nationals only.

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