



Mongolia

Vacancy Announcement

The United Nations Development Programme (UNDP) in Mongolia announces short term vacancies to assist in improving Government coordination for Emergency Response and Early Recovery phase of Dzud in Mongolia:

- 1) **National Local Coordinator** for Cash For Work Program to assist carcasses removal in Dundgovi, Khovd, Uvurkhangai aimags of Mongolia – duration 2 months (with possibility of extension for one month)
- 2) **Translator/Secretary** to assist in improving Government coordination for Emergency Response and Early Recovery phase of Dzud in Mongolia – 6 months

The detailed Terms of References are available at UNDP Mongolia website <http://www.undp.mn> and the UN House Reception desk.

If you meet the qualifications of the announced vacancies, please submit the following documents in a sealed envelope indicating the post for which you are applying by the deadline of **17pm, 26 March 2010**:

- **An application cover letter**
- **UNDP Personal History Form P11 (available at the UNDP website and the UN House Reception desk)**
- **Copies of University diplomas**

Only short-listed candidates will be contacted. The submitted documents will not be returned to the applicants. When submitting your application, please register it with the Receptionist. These vacancies are advertised for Mongolian nationals only.

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