

VACANCY ANNOUNCEMENT

The United Nations Development Programme (UNDP) in Mongolia is seeking *a highly qualified and experienced short term consultant to conduct a Remuneration Survey for UNDP Service Contract holders.*

Duration of the assignment: **Three weeks**

The detailed Terms of Reference is available at UNDP Mongolia website <http://www.undp.mn> and a guideline to conduct the survey should be obtained from the Human Resources Office of UNDP Mongolia.

If you meet the qualifications of the announced vacancies as stated in the TOR, please submit the following documents in a sealed envelope indicating “For the Remuneration Survey for Service Contract holders” by the deadline of **1600, 22 March 2010**:

- **An application cover letter clearly stating your expertise required for this survey**
- **UNDP Personal History Form P11 (available at the UNDP website and the UN House Reception desk)**
- **Proof of similar assignments and educational background**
- **Proposed lump sum consultancy fee**

Only short-listed candidates will be contacted. The submitted documents will not be returned to the applicants. When submitting your application, please register it with the Receptionist.

**UNDP Mongolia, 12 United Nations Street, United Nations House, Sukhbaatar district 46,
Ulaanbaatar**

Tel: +976 (11) 327585; Websites: <http://www.undp.mn>, <http://www.un-mongolia.mn>

We appreciate the interests of all applicants, but short-listed candidates will only be contacted.