

Terms of Reference for National Local Coordinator for Cash For Work Program to assist carcasses removal in Dundgovi, Khovd, Uvurkhantai aimags of Mongolia

Project Title: Immediate removal of 1.5 million livestock carcasses in Dzud affected communities under the poverty line to avoid immediate health and associated risks.

Duty Station: UNDP Country Office, Ulaanbaatar, Mongolia

Duration: 2 Months

Start Date: starting from 29 March 2010

BACKGROUND

The Dzud started in Mongolia in late December 2009, and further intensified with continuous low temperatures, strong wind and snow fall. This has created a blanket of snow over Mongolia; covering 60% of its surface with at least 20-40 cm of snow. This puts grasses out of reach for Mongolia's more than 40 million heads of livestock. The sector is responsible for 30% of the GDP, and the only source of income for 34% of the population. The majority of cattle are now malnourished and as of early March 3 million heads of livestock have died, a number expected to rise by another 3-4 million by June 2010. This has directly taken away the entire income and food source of many herders, in a country where 30% of the population lives below the poverty line and most herders are self sufficient. The disaster is expected to continue for several months and the country faces the enormous challenge to clear out the millions of carcasses that are lying around.

The National Emergency Agency (NEMA) has developed a plan to clear out the entire country of livestock carcasses, with a total budget of around 4 million US\$. As warned by WHO, the large number of carcasses is a direct threat to the weakened population. If not removed before warmth comes, extensive pollution of soil, water sources, and pastures could cause break of diseases and they remain a depressing sight for herders, and livestock that survived. The decaying carcasses can also attract flies, cockroaches and dogs which can also become vectors for spread of diseases such as diarrhea. The harsh winter currently acts as a natural fridge that contains disease outbreaks, but this will change by spring.

In support to the Government, UNDP has contributed US\$ 300,000 for the removal of carcasses from its own sources, and it has sought additional fund of USD 1, 5 million from the Central Emergency Relief Fund (CERF) of OCHA.

With this mobilized fund UNDP will support the National Emergency Management Agency to clear out 1,500,000 carcasses through community cash-for-work activities involving 20,000 herders directly in the clearing activities. The herders will be provided with required hand tools, protective clothing, and their work will be coordinated by NEMA and the local authorities.

SCOPE OF WORK

In order to assist in implementation this program at local level, UNDP needs a part- time **Local Coordinator**, responsible for independent monitoring on implementation of Cash for Work Program in target three aimags. S/he will be assisting Cash for Work (CFW) Program Team and Local EMD of three aimags.

Local Coordinator will operate as independent evaluator for cash for work program at soum, bag level and will report to Cash for Work (CFW) Program Team. Local coordinator will function for a two-month period at local level as part-time independent evaluator; UNDP will be responsible for providing with necessary payment and transport means.

Local Coordinator will operate on daily basis communication with the relevant units of NEMA, Emergency Departments of Dundgovi, Uvurkhangai, Khovd aimags and soum and bag governors.

OBJECTIVES AND SPECIFICS OF THE ASSIGNMENT

Under the direct supervision of the Environment and DRR Team Leader, UNDP Mongolia, the **Local Coordinator** is responsible for monitoring and evaluating of field operation to be undertaken by herders, soum and governors and aimag's EMD and its branches, and reporting on the field operation results.

The specific duties of the **Local Coordinator** will include the following but not limited to:

- Conduct seminar on guidance and instruction of CWP and field operation for soum and bag governors.
- Review forms A1, B1 are filled out correctly by herders and cleared by bag and soum governors; and compiled at local EMD and sent back to UNDP CO.
- Assist local EMD in delivery procured equipment, hand tools, and protective clothing, sanitation materials ;
- Field monitoring on carcasses removal work performed by the herder's groups;
- Monitoring sanitation and security procedures are followed up by herders groups during carcasses ;
- Evaluate performance of inspectors, herder's monitoring as well as herder' groups
- Review forms A2, B2 are matched A1, B1 and filled out correctly and submitted local branches of Khaan bank;
- Monitoring on smooth delivery of fees to local beneficiaries/herders worked for carcasses removal;
- Ensure proper monitoring of activities in close cooperation with government counterparts, and media entities towards timely and adequate quality of carcasses removal work in three aimags
- Produce final report on monitoring an evaluation of field operation, and submit to UNDP

The Local Coordinator will be responsible for the following deliverables with adequate quality in a timely manner:

EXPECTED DELIVERABLES

1. Evaluation sheet ;
2. Delivery record of hand tools, and sanitation materials etc.;
3. Compiled data/factsheet on Cash for work/Carcasses Removal for public information
4. Report on monitoring and recommendation.

REQUIRED QUALIFICATIONS

- University degree in social sciences or discipline relevant to disaster management, disaster risk reduction, and other related fields;
- At least 15-years work experience relevant to this assignment fields i.e. emergency response, early recovery, relief coordination and management, monitoring and evaluation in Mongolia;
- Good managerial and leadership skills for providing guidance to local authorities and EMD ;
- Strong interpersonal skills and ability to handle a multitude of tasks simultaneously with a team under time pressure;
- Excellent writing and reporting in Mongolian