

**National Development and Innovation Committee
United Nations Development Programme Mongolia**

**Terms of Reference
for**

Short-term Local Consultant

Service required: Evaluation of MDG based National Development Strategy implementation in Mongolia for the 1st phase (2008-June 2010).

Duration: August-Dec, 2010

Commencement Date: 26 August, 2010

Place: Ulaanbaatar, Mongolia

Background and Context:

In 2008, the Parliament of Mongolia (Resolution No 12) has endorsed MDGs based National Development Strategy of Mongolia. The MDG based NDS of Mongolia defines in a comprehensive manner its policy for the next fourteen years aimed at promoting human development in Mongolia, in a humane, civil and democratic society, and developing intensively the country's economy, society, science, technology, culture and civilization in strict compliance with global and regional development trends.

The long-term development policy of Mongolia, its priorities and strategies for their implementation and expected outcomes are defined in the MDG based NDS of Mongolia in two phases:

- to achieve the MDGs and intensive development of its economy in 2007-2015, and
- to make a transition to knowledge-based economy in 2016-2021.

The National Development and Innovation Committee (hereafter, NDIC) established newly in 2009 within the Government structure and responsible for the implementation of MDG based NDS and elaborating long term national and regional development plans, developing wide scale programmes, and ensuring inter-sector coordination, monitoring and evaluation of implementation of policies and programmes.

The Resolution No 95 of the Government of Mongolia dated 14 April, 2010 affirmed that the NDIC and Cabinet Secretariat to lead the conducting of the evaluation of MDG based NDS implementation for the 1st phase, the period from January 2008 to June 2010 ensuring wide-participation of national and local institutions, NGOs, donors, researchers in the process of monitoring and evaluation and reporting the findings to the Parliament by the end of 2010.

Due to comprehensive and technical nature of this work the Poverty, MDG monitoring and Assessment system pilot project is recruiting a short term local consultants who can assist the government in this task.

Objectives:

The objective of local consultancy service is to provide professional assistance for the NDIC to conduct the evaluation of MDG based NDS implementation for the 1st phase (2008-June 2010) and report the findings.

The evaluation will be conducted with close cooperation with the NDIC involving wide range of central and local institutions with the participation of relevant professional and research organizations and NGOs, in accordance with the integrated plan which endorsed by the Resolution No 95 of the Government of Mongolia.

The specific study questions of the evaluation are:

- how the management of the process has been done (was it planned and run smoothly and timely, who and how well managed, who and how well coordinated, who and how the budgeting was done, how well it is institutionalized by the Government, how it has got reflection in mid-term planning documents and budget)?
- whether evidence based and human rights based approaches were applied, and how participatory it was etc. how monitorable it is? is there a meaningful M&E framework? is this institutionalized within the Government?
- are the results and objectives are clear and smart? if not why?
- does it really reflect interests and needs of all the people of Mongolia? if not why and how to improve it.

Scope of Work:

The local consultants will work closely with the monitoring and evaluation team of NDIC, International consultant and PMMS project team. The specific tasks of the consultancy will include:

- prepare monitoring and evaluation methodological framework for the evaluation of the MDG based NDS implementation;
- identify evaluation indicators for all sectors based on defined priorities of the MDG based NDS: input, output, activity, outcome and impact;
- develop templates for collecting data, information and relevant documents based on the MDG based NDS outcomes;
- develop an evaluation report;
- consultation and communication with various stakeholders;
- present the findings and follow up recommendations;

Organisational Setting:

1. The main government counterpart for the PMMS project is the NDIC as the Implementing Partner. The project implementation unit (PIU) based at NDIC, has two core staff members: National Project Manager (NPM) and Administrative and Finance Assistant. National consultants (5) will be appointed as a team for consultancy service.
2. The Local Consultant will be contracted by UNDP PMMS project in consultation with NDIC.
3. The Local Consultants will report and be accountable to the NDIC designated official as her/his Employer.
4. First line supervision will be provided by NDIC and UNDP PMMS NPM..

Monitoring and evaluation local consultants team consists of:

- Team Leader with strong experience in leading evaluation teams;

- A macroeconomist/public budget analyst with knowledge of the budget system of Mongolia who would be able (1) check whether the intended macroeconomic guidelines have been respected and (2) to identify the various budgetary allocations throughout the years (including for the projects and programs aiming at supporting the implementation of the NDS);
- Three sectoral specialists: Social sectors, Productive sectors and Cross cutting issues such as employment policy, infrastructure etc.,
- One legal analyst who in addition to the review of the activities regarding legal and administrative reforms would also support the other specialists through his/her review of newly introduced sectoral regulations.

Required skills and experiences:

- Post-graduate degree (preferably Ph.D. or D.Phil.) in economics, social science, environment or related fields.
- At least 5 years of working experience in areas of formulation and implementation of poverty reduction strategies and policies;
- Extensive experience in Monitoring and evaluation of development plans and programmes.
- In-depth knowledge of poverty reduction of the developing countries; knowledge of the experiences of transitional economies and Mongolia will be an asset;
- Extensive experience in working at a senior level with Governments and familiarity with project management operations and procedures of various donor agencies/multi-lateral institutions and UNDP project management operations and procedures.

Competencies:

- Strong analytical, communication and advocacy skills are a must.
- Strong analytical and writing skills with proven skills in M&E, advocacy, policy recommendations and problem identification/solving;
- Excellent teamwork and participatory techniques with superb advocacy and communication skills;
- Ability to work independently and provide advocacy services
- Adaptability to a multicultural environment;
- Excellent computer skills in word, data processing and presentation

National Development and Innovation Committee

Poverty, MDG Monitoring and Assessment System Support Project (UNDP)